WAME ADMINISTRATOR OF THE YEAR

**Purpose**This award recognizes administrative CTE professionals at the school, district, county, state or federal level who have demonstrated leadership in ensuring teacher and student success and have made significant contributions toward innovative, unique and effective career and technical education programs.

**Eligibility**All candidates must be employed as CTE administrators, program specialists, coordinators, federal or state department of education professionals or other administrative professionals at the time of initial nomination. Candidates must be members of WA-ACTE for consideration.

**Criteria**Candidates will be evaluated on the following criteria:

1. Contributions to teacher and student success
2. Innovations in CTE
3. Leadership in the local or greater community

**All candidates must demonstrate at minimum one best practice in CTE as outlined in the High Quality CTE Framework in order to be eligible to receive the award.**

**Nomination Requirements**

Each nomination must include the following (incomplete nominations will not be considered):

1. Description of Candidate’s Qualifications for the Award
2. One Letter of Support
3. Photo/Headshot

See below for more information on each component.

1. **Description of Candidate’s Qualifications for the Award (1500 words total)**

Address the following:

1. How has the candidate contributed to implementing high-quality CTE programs in his/her institution, district, or county that ensure student and teacher success? Please refer to the High Quality CTE Framework as a guide/reference. (Ex. development of standards aligned and integrated curricula, contributions that resulted in student achievements/opportunities, teacher development and performance, improvements to facilities) (500 words max)
2. How has the candidate demonstrated innovation in CTE? ((Ex. improvements implemented to programs or institution, new activities or initiatives spearheaded) *(500 words max)*
3. How has the candidate demonstrated leadership in improving CTE and enhancing student opportunity in the local or greater CTE community? (Ex. activities conducted with community leaders, business & industry partners, fellow educators, or WAME and other organizations) (500 words max)
4. **Letters of Support**

Each nomination should include one letter of support recommending the candidate as relates to the above areas. Please submit letter from one of the following: a supervisor, a parent/guardian, a student, an employee, or a community leader.

1. **Photo/Headshot**

Each nomination should include a photo/headshot of the candidate. Photos should be digital, high resolution (at least 300dpi), and submitted in .jpg format. Files 2MB or larger are preferred. (*Note: photographs will be used for publicity purposes only*.)

Nominations should be submitted electronically to WAME at **Washingtonmarketingeducation@gmail.com.** Candidates may nominate themselves for an award or be nominated by a third party. WAME will submit the winner for state consideration by **May 1.**

*Are you the best in CTE? Do you know someone who is?*

Nominate Someone Today!!